

Appleton Public Library  
**Board of Trustees Minutes**  
January 12, 2006

**Present:** Bergman, Bloedow, Defferding, Ducklow, Moua, Wilbourne  
**Excused:** Bergen, de Young, Dunlap  
**Others present:** City Attorney Behrens, Dawson, Kelly, Kenney, Lenz, Wiczorek

**Minutes and Bill Registers**

President Bloedow called the meeting to order at 4:04 p.m. Bergman moved and Wilbourne seconded approval of the December 8, 2005 minutes. Motion passed. Defferding moved and Ducklow seconded approval of the December 2005 Bill Register; the motion passed unanimously.

Bergman inquired about utility costs. Wiczorek explained that maintenance staff was working with a contractor who is refitting pillar lights to replace the incandescent bulbs with energy efficient bulbs.

Dawson presented new revenue summary report format Wiczorek had developed. Everyone agreed it was helpful and would like it to replace the previous report.

**LSTA Grant Award**

Shriver reported on the local history digitization project. Defferding moved to approve the LSTA grant award for the local history digitization project, seconded by Wilbourne. Motion passed. Bloedow thanked Shriver for all of her work on the project.

**Library Board Retreat Follow-up and Reflections**

Dawson distributed a summary of the topics and discussions from the Library Board's retreat which was on Friday, December 9, 2005 and a few other handouts for review as well. There was discussion about the new door counter and the upcoming migration. Kelly replied that door counter is working great and the new ILS will be up and running in February as scheduled.

**Director's Report**

Dawson explained the new and improved Frank P. Young Scholarship Policy as drafted by the Scholarship Committee including suggested changes from Finance Director Maertz. The trustees reviewed the revised F. P. Young Scholarship Policy draft. Defferding moved to approve the revised Frank P. Young Scholarship Policy, seconded by Bergman. Motion passed.

Dawson presented revisions to the City Policies and presented the Policy Policy. Defferding moved to approve the proposed changes to the City of Appleton Policies and to adopt the Policy Policy, seconded by Bergman. Motion passed.

Library Legislation Day is Tuesday, January 31, 2006. This is a great opportunity to meet with state legislators to address and discuss library related issues. Bloedow encouraged trustees to consider participating in the 2006 Library Legislation Day. The WLA Library Legislation Day Agenda was distributed and discussed. Defferding moved that the Board support the WLA Library Legislation Day Agenda, seconded by Ducklow. Motion passed.

Kelly gave an update on the automated system migration. Staff should be able to provide a demonstration of the new catalog at the February Board meeting.

The Friends of Appleton Library's "Ring A Bell, Give A Book" was very successful with their Christmas book donation campaign. Approximately 1,700 books were donated for distribution through the Salvation Army. The trustees expressed special thanks to Library volunteer Ralph Dorn for his enthusiasm, support and help with this project.

An artistic mobile by sculptor Steve Haas has been given to the library by an anonymous donor and is hanging in the west end of the Atrium. Wieczorek and the sculptor performed the installation on December 23. The mobile is titled "Altered Flight."

The Foundation's Fundraiser Dinner is coming up quickly. Preparations are in full swing. The dinner will be Sunday, February 12, 2006 at Riverview Country club. Bloedow encouraged trustees to not only attend the dinner, but to help with the solicitation of table sales and donations of silent auction items.

December 2005 and year-end statistics were reviewed. Dawson thanked Kelly for her excellent work preparing the statistical report every month.

### **Other Business**

Those present wished the aged Tony Wieczorek a very happy birthday. Ducklow moved to adjourn, seconded by Defferding. The meeting adjourned at 5:15 p.m.