

Appleton Public Library
Board of Trustees Minutes
November 10, 2005

Present: Defferding, de Young, Ducklow, Dunlap, Moua
Excused: Bloedow, Bergen, Bergman, Wilbourne
Others present: Dawson, Kelly, Kenney, Peters, Shriver, Ward, Wieczorek

Public Participation and Communications

Dawson presented a \$5.00 donation he received from a patron for the Library. A note was attached to the check and stated "because I love the library". Defferding made a motion for the Library Board to accept the donation and deposit the money into the Memorial Fund, seconded by Ducklow. The motion passed.

Reference and Information Services Librarian Ellen Peters invited the Library Board to participate in the Library's float building and/or ride or walk in the Appleton Holiday Parade on November 22, 2005. The theme for the holiday parade is Toys. The Library's float will promote books and have a banner on it which will read "Books, Powered by Imagination". Also featured on the float Christmas décor, storybook characters and of course, children reading books! Waivers were distributed for anyone who will have a child riding the Library's float in the upcoming parade.

Minutes and Bill Registers

Vice President de Young called the meeting to order at 4:07 p.m. Defferding moved and Moua seconded approval of the October 13, 2005 minutes. Motion passed. Ducklow moved and Defferding seconded approval of the October 2005 Bill Registers; the motion passed unanimously.

Dawson reported the Library is on target with the budgeted finances. We may over-expend on utilities considering the increase in cost of utilities. There has been money allocated in the Contingency Fund in 2006 for additional utility expenses and the Finance Dept. is expecting to take utility fund needs to the Council for payment from this year's contingency fund. Defferding noted the Library was approximately \$150,000 ahead of what was budgeted overall. Dawson said he felt we would be close in operating accounts by year end.

Planning Committee Report

Ducklow reported that the Planning Committee met on October 19, 2005 to discuss the Library Board's retreat agenda. The Board Retreat will take place on Friday, December 9 2005 immediately following the APL Holiday Brunch (9:00 a.m.) and last until 12:00 noon. The retreat will begin with a tour of the Appleton Public Library and to meet with Section Supervisors and staff. The agenda also includes the following discussion topics: The Future of Libraries, The Future of APL, Partnerships with schools and Marketing and Development.

Director's Report

Dawson introduced new Library staff member Michael Kenney to the Board Trustees. Kenney is the new Marketing & Development Coordinator for the APL. The trustees welcomed Kenney and look forward to working with him.

Dawson announced that the proposed 2006 Library Budget was adopted by the City's Common Council. Defferding thanked and commended Dawson and the Library staff for

doing a great job in presenting a fair budget. Defferding moved to accept the 2006 Library Budget as approved by Common Council, seconded by Ducklow. Motion passed.

The 2006 OWLS Resource Library Agreement was reviewed. Dawson summarized the benefits of the agreement to APL and to OWLS. Overall the agreement has not substantially changed. Ducklow motioned to accept the 2006 OWLS Resource Library Agreement, seconded by Defferding. Motion passed.

Kelly presented information and instruction to the Trustees regarding the Library's intranet. The Trustees will now have access to Intranet and its contents. The Trustees' will also have their pictures included in the Staff Directory section. The Trustee's thought this was a great idea and they are looking forward to checking out the Intranet.

Dawson and Wieczorek met with Chris Washburn and artist Steve Haas to discuss the donation of the mobile for the Library's atrium. The total weight of the piece is approximately 10 pounds. The major concern at this time is how to get it installed. Wieczorek will look into getting a lift or scaffolding for the installation.

The Frank P. Young Scholarship letters have been mailed to local libraries, UW- Milwaukee, UW- Madison and to Lawrence University. The deadline for applicants is November 30, 2005. The Scholarship Committee will meet prior to the December 2005 board meeting to review the applications and to select a recipient.

October 2005 statistics were reviewed. Circulation is up again, however not as much as in previous months. The Children's media collection was increased and could account for some of the growth. The door count has been problematic. It appears the equipment is faulty. Wieczorek is looking into solving the situation and the possibility of replacing the door counter.

Other Business

- The Library in conjunction with the Fox Cities Rotary Multi-Cultural Center sponsored "When Race Becomes Real" at the Library on November 8, 2005. The program included a book reading, book signing and panel discussion with guest Bernestine Singley. The program drew an audience of approximately 100 and fostered great community conversation on race related issues.
- On the evening of December 8, 2005 at 7:00 p.m., author Nancy Pearl will be speaking at the Library. Pearl is the author of several books including Book Lust.
- The FOAL Used Book Sale will take place the on Friday, November 25, 2005 from 9:00 a.m. – 5:00 p.m. and on Saturday, November 26, 2005 from 9:00 a.m. until noon. The Friends Group has been working hard at getting things organized and set up for the sale. We have had an enormous amount of things donated so it should be a great sale!
- A calendar of the 2006 Board Meetings was distributed.

Ducklow moved to adjourn, seconded by Dunlap. The meeting adjourned at 4:58 p.m.