

Facebook Privacy

- A. Remove yourself from **Public Search Results**.

- B. Disable **Instant Personalization** on partner websites.

- C. Remove yourself from open **FB Search Results**.

- D. **Preview your Profile** to see how certain Friends see it

- E. **Customize your Privacy Settings**, including making your **Contact Info** private.

- F. Keep groups of people from viewing portions of your FB profile by using the **Friend Lists** and **Privacy Settings** together, OR, add names as **Exceptions** to your rules for who can view certain types of info. (For example, it's best not to accept a friend request from a boss; if you do, however, at the very least block your boss from much of the content on your profile, especially your Wall Posts/Status Updates.)

- G. Set privacy rules for each of your **Photo Albums**.

- H. Adjust which **Applications** will post updates to your Wall and your Friends' Home page feeds (Farmville, MafiaWars, Quizzes, etc., as well as Notes, Links, etc.)

- I. **BLOCK** any individuals whom you do not want to be able to see you on Facebook. When you block someone with whom you have a FB friend in common, if you write on the mutual friend's Wall the blocked individual will not see anything you post (*anywhere* on FB).

- J. Hide specific **Status Updates** from someone (this will also hide it from his/her Home page feed)

For more on Facebook and Privacy, search in Google for *facebook privacy settings 2010*

Good rules of thumb for Facebook or any other social networking site

1. Once something is posted, consider it “out there,” even if you delete it.
Some recommend considering if you’d want your mother, pastor, best friend, or employer to see/read it.
2. Bad-mouthing your employer or employees on FB could cost you your job.
If you feel you must do this, do it in a private message to people rather than in a status update, *or, at the very least*, control who is able to view that specific post.
3. Make sure you know and are comfortable with your privacy settings.
4. Do not feel obligated to accept everyone as a friend. Share information with who YOU want to share. If you wouldn’t invite someone into your home/private life, why invite them into your *online* social life?
5. Remember that you have control of your online identity; it is a reflection of who you are personally and (potentially) professionally.